

# ArRahmah Tafseer 2025 – Official Courses Policy

## 1. Admission Policy

- Admission to the Tafseer Program will close after the completion of Juz 5.
- Individuals enrolling after Juz 5 will be considered student but no eligibility for graduation in the current academic cycle.

## 2. Requirements for Students Joining Before Juz 5

Students admitted during Juz 1–4 are required to:

1. Review all previously delivered lectures pertaining to the missed juz portions.
2. Complete all pending juz assignments corresponding to the missed content.
3. Attempt and pass all required test assigned within the initial five juz.

## 3. Attendance Requirement (Review Sessions)

- Review Session Attendance shall serve as the sole official attendance metric and the primary criterion for academic evaluation.

## 4. Low Attendance Protocol

- Students whose Review Session Attendance falls **below 50%** must submit the complete juz test for that portion.
- Exemptions will not be granted for reasons such as vacation, prolonged interruptions, inconsistent participation, or similar circumstances.

## 5. Two-Month Consecutive Absence Policy

If a student remains absent for **two consecutive months** without prior notification to the Group Monitor:

- The student's name will be removed from the active enrollment list.

- Upon return, the student will be reinstated as a new enrollee, requiring the repetition of all missed lectures, assignments, and assessments.

## **6. Excused Absence Policy**

- Genuine medical or familial emergencies may qualify for an excused absence.
- Upon return, the student must fulfill all missed academic requirements, including lectures, assignments, and assessments.

## **7. One-Year Assessment Gap**

If a student does not attempt any test for a full period of one year:

- Their status will be terminated from the regular student sheet.
- The individual will be moved to the Listener Group, and no academic record will be maintained for them.

## **8. Voluntary Listener Classification**

Students who declare at the outset that they do not wish to attempt assessments or graduate will:

- Be formally categorized as Listeners.
- Have no attendance or academic progress tracked by the institute.

## **9. Eligibility for Graduation**

Graduation shall be awarded exclusively to students who:

- Joined the program on or before Juz 5
- Maintain consistent attendance in Review Sessions
- Complete all required assignments
- Attempt and successfully complete all course requirements
- Demonstrate compliance with all institutional rules and academic standards
- All subjects and course requirements must be successfully completed as a mandatory condition for course completion.